



**MINUTES OF THE
GOVERNANCE COMMITTEE MEETING**

**January 16, 2015
Nelson Hall West 213**

Present:

David Kalb (via telephone)
Heather Bernikoff-Raboy (via telephone)
Alistair McCrone

Not present:

Gary Blatnick
Alisa Judge
Jason Ramos

Guests:

Mary Kay Hartman
Craig Wruck

1. Call to order

The meeting was called to order by Committee Chair David Kalb at 1:35 p.m.

2. Visitor comments

There were no visitor comments.

3. Minutes of September 5, 2014 meeting

Upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Minutes of the meeting of September 5, 2014 are approved.

4. Board recruitment

The Executive Director noted that, due to the term limits proscribed in the bylaws, six board members whose terms were extended last year are scheduled to retire at the end of this year.

The committee reviewed a proposed grid outlining desired characteristics of board members which could be used as a tool to identify gaps to be filled when recruiting new members. After some discussion, the Committee suggested adding short explanations of the characteristics and asking individual member to self-report their own characteristics. This tool could be useful to Board members as they help identify potential candidates.

The Committee asked that the University President make the initial approach to potential candidates and start the recruitment process. Members of the Governance Committee indicated their willingness to engage in follow up conversations with potential candidates.

Although new members have been appointed at the Fall meeting, the Committee suggested that members could be appointed in an ongoing manner whenever new candidates are identified.

5. Other business

There was discussion about the scheduling and location of Board meetings and that the business needs of the Foundation would be better served with a fall meeting in mid-September to early October to review the annual financial audit and a spring meeting in late-May or early June to approve the annual budget. It was acknowledged that this schedule would make the two meetings per year unevenly spaced.

The meeting was adjourned at 2:31 p.m.